



North Carolina Department of Health and Human Services
Division of Medical Assistance

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Facility Request for Cancellation Policy for MDS Validation Reviews

Policy: A scheduled MDS Validation Review may be cancelled per facility request under a limited number of circumstances.

Procedure:

1. The facility Administrator or designee must submit the request for cancellation in writing to Myers and Stauffer.
 - Request may be either emailed or faxed
 - Request must be signed by either facility Administrator or designee
 - Request must include reason for cancellation
2. After receipt of the request, Myers and Stauffer will make a decision as to granting or denying the request for cancellation of the review and will notify the facility in writing by email or fax. The reasons that a facility request for cancellation may be approved include but are not limited to:
 - State surveyors are in the facility on the day of the scheduled review
 - Inclement weather/weather emergency
 - State declared emergency

Note: This list is not all inclusive; there may be additional circumstances that will be evaluated on a case-by-case basis.
3. In the event of a second consecutive request for cancellation, DMA will be notified. DMA will render a final decision and the facility will be notified in writing by email or fax.

This policy may be accessed at <http://nc.mslc.com/Resources>

www.ncdhhs.gov • www.ncdhhs.gov/dma
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